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| Purpose | ATACP AGM 2019 |
| Date / Time | Saturday 31st August 2019 |
| Venue | Boxhill Burford Bridge Hotel |
| Present | Jaqueline Pattman (JP) Debra James (DE)  Sarah Wratten (SW) Ann Thomson (AT)  Alison Skinner (AS)  Sarah McKeown (SM)  Catherine Brown (CB)  Julie Dixon (JD)  Olly Krouwel (OK)  Grace Alba-Garcia (GAG)  Heather Epps (HE) |
| Apologies | Do Heath, Susie Harrison, Sarah Cox |
| Attendees | 46 in total. |
| Distribution | ATACP Committee and website |
| Previous AGM Minutes 2018 | Signed as correct  . Proposed: Deryn Creasy  Seconded: SW |
| Agenda | 1. Welcome 2. Apologies 3. Minutes of AGM 2018 and matters arising 4. Presentation of Annual Report -Chair (Jacqueline Pattman) 5. Presentation of accounts -Treasurer (Alison Skinner) 6. Appointment of Auditor 7. Election of committee 8. AOB  * Increase in fees for 2020  1. Closing remarks |
| ATACP Chair report (JP) | Special thanks was given to SK for all her hard work on the committee and will be missed. Congratulations was given to AT for her MBE and to AS who has been honoured with a lifetime membership award from the ATACP.  Thanks also to SW for organising an amazing conference to celebrate ATAP’s 30th anniversary. |
| Treasurer’s Report (AS) | Proposed: AT  Seconded: Annette Turner |
| Appointment of Auditor | Appointment of auditor to continue with current.  Proposed: AS  Seconded: SW |
| Election of Committee Members | SM stepping down from committee.  3 members up for re-election – CB, OK, HE. All gave short speeches and all members re-standing were elected unopposed.  Proposed: Deryn Creasy  Seconded: GAG  2 co-opted members were elected onto the committee after giving a short speech – DJ and AT.  Proposed: SM  Seconded: CB |
| AOB | Increase in ATACP membership fees for 2020. It was highlighted that standing orders will need to be changed. An email will be circulated to members.  New members £20  Departmental membership £25  Overseas membership £30  Associate membership £20  Student membership £15  Proposed: Charlotte Nicklin  Seconded: DJ |